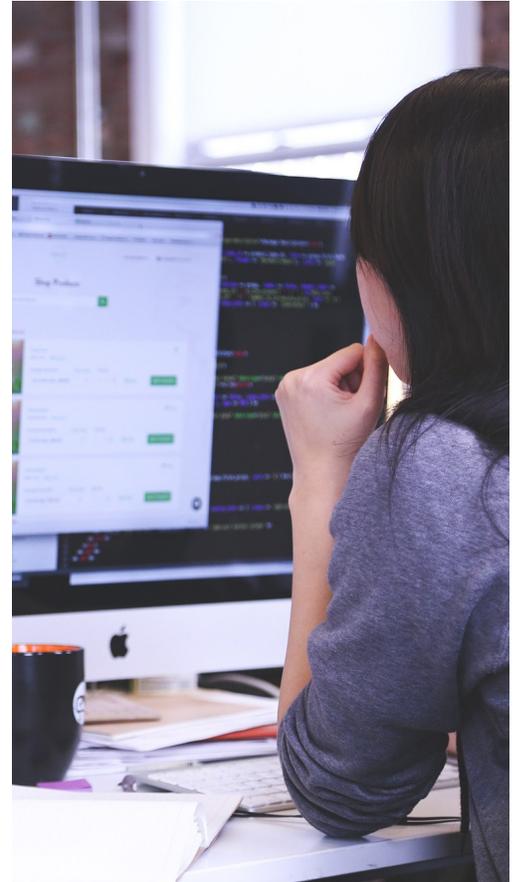


A unique service that WP Edge offers as part of many professional services engagements is access to our a team that handles the details of accounting, bookkeeping, payroll and tax record keeping. Staffed by skilled and experienced professionals who are chosen for both their financial skills and client relationship development abilities, our WP Edge group is a cost-effective alternative to hiring and training your own in-house team. Our comprehensive approach creates both short-term and long-term accounting, bookkeeping, payroll and tax records solutions that are ultimately a greater value than any other in-house or outsourced financial function.

## Outsourced Accounting Solutions

WP Edge professionals are available to assist at the start of any accounting or tax engagement, working in collaboration with the Whitley Penn partner who manages the account. We are available to handle the details for any or all of the administrative functions including:

- Budget planning
- Cash reconciliation
- Establishment of tax identification numbers
- Expense reports
- General accounting and bookkeeping
- Inventory and sales forecasts
- Manage accounts receivable
- Payroll
  - 1099
  - W-2
  - Quarterly Record Keeping
- Process accounts payable
- Purchase orders and vendor identification systems
- Selection and implementation of financial software
- Tax record keeping.



## 24/7 Back Office Availability

Everything we do is a turnkey solution so that our client can concentrate on running the business while leaving the records functions to us. Since we know the company and are an integrated part of Whitley Penn services, your WP Edge professional can often answer any of the basic questions about a particular record-keeping or procedural matter.

## Staffing Flexibility

WP Edge professionals take ownership of both the client relationship and the back office tasks. We work with the company in the way that the client prefers: on location two or three days a week or virtual services available online as needed. Thanks to our team approach, our clients will become familiar with several professionals who work regularly with the accounts and learn the details of the business.