

# FUND ADMINISTRATION

The Whitley Penn Fund Administration team offers an array of accounting and investor relations services designed to meet the specific needs of investment fund clients. Our focus is primarily accounting based, generating financial reports and calculating investor allocations. We also provide investor relations services to help manage communications with the limited partners of the fund.

## Ongoing Services



### Fund Accounting Services

- General ledger fund accounting maintenance
- Financial statement preparation
- Investor capital allocation computation
- Capital call contribution and unfunded capital balance calculation
- Distribution waterfall and hypothetical liquidation calculation
- Management fee calculation



### Investor Relations Services

- Investor document retention and contact management
- Limited partner request and audit confirmation completion
- Investor reporting and communication management
- Virtual data room and investor portal administration

# Your Future is Our Focus

## As Needed Services

Alongside the recurring fund services, the Fund Administration team also provides ad hoc financial consulting services to help clients analyze performance and visualize success in their businesses.



## Financial Consulting Services

- Performance analysis and returns ratio computation
- Projection estimates and alternative scenario comparison



## The Whitley Penn Difference

Whitley Penn continues to be one of the region’s most distinguished public accounting firms. With offices in Texas and New Mexico, combined with our worldwide affiliation through HLB International, we are strategically positioned for continued growth both locally and internationally.

## Contact an Advisor Today to Get Started



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Learn more:

